

Certification of Documents

IMPORTANT: Police Credit Union are required by the Anti-Money Laundering and Counter-Terrorism Financing Act 2006 to verify your identity before opening your new membership, including you as a signatory to an existing membership or changing your name.

Member Details

Member Number:		Title:	
Given Name(s) in full:		Surname:	
Date of Birth:			
Residential Address (PO Box is not acceptable):			
Number & Street Name:			
Suburb:		State:	
Postcode:		Country:	
Signature of Member:		Date:	

Acceptable Categories of Certifiers

1.	Legal - Judge of Court, Magistrates, CEO of a Commonwealth Court, Notary Public, Registrar/Deputy Registrar of a Court, Bailiff, Clerk of a Court, Commissioner for Affidavits, Legal Practitioner
2.	Justice of the Peace
3.	Police Officer (<i>currently serving</i>)
4.	Medical – Medical Practitioner, Physiotherapist, Psychologist, Pharmacist
5.	Finance - Officer of Financial Institution <i>2 years continuous service & holder of an AFSL (Bank or Credit Union), Financial Advisor or Financial Planner, Finance Company Officer with 2 or more years' service.</i>
6.	Australian Consular or Diplomatic Officer <i>*O/S Applicants Only With the meaning of the Consular Fees Act 1944</i>

Certifier's Details/Statement

Given Name(s) in full:		Surname:	
Daytime Contact Number <i>during bus. hours:</i>		Title / Occupation:	
Residential / Business Address (PO Box is not acceptable):			
Number & Street Name:			
Suburb:		State:	
Postcode:		Country:	
I have examined the original identification documents and have endorsed each copy of the identification document:			
It is an offense under the Anti-Money Laundering and Terrorist Financing Act 2006 to give false and misleading information. The member being identified signed this document in my presence.			
Signature of Certifier:		Date:	

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NOTE: This wording is required on each of the photocopies of ID. Please attach certified copies to this form.

This is to certify that this is a true copy of the original which I have sighted.

Date

Name

Signed

Title

Registration Number (if applicable)

EXAMPLE

Acceptable Identity Verification Documents

All documents must be current unless specified. Documents must contain 1 Full First Christian Name, Full Surname and/or both Current Residential Address (PO Box not acceptable) and Date of Birth.

If any document is written in a language other than English, it must be accompanied by an English Translation prepared by an accredited translator.

Category 1 (1 Document)

Birth Certificate (under 18)	Birth Certificate (foreign/under 18)
Drivers Licence (Australian)	Drivers Licence (Heavy Duty/Australian)
Passport (Australian) (Current or expired Aust passport within 2 years)	Passport (foreign) (Current)
Proof of Age Card (Australian)	Student ID Card (under 18)
Letter from Indigenous Australian (recognised Tribal/Community Leader)	Letter from Principal (under 18)

Category 2 (2 Documents or alternatively 1 Document plus 2 Documents from Category 3)

Birth Certificate (Australian) - Adult	Birth Certificate (foreign) - Adult
Citizenship Certificate	Letter from Nursing Home
Commonwealth / Centrelink Health Care Card	Centrelink/Pension Concession Card
Police Identification (currently serving)	SA Transport Subsidy Scheme Card
Drivers Licence (foreign)	Drivers Licence (international)
Gun Licence (Australian)	Security Agent Licence

Category 3 (Maximum of 2 Documents plus 1 Document from Category 2)

Bank/Credit Union/Building Society Statement (issued in last 3 months)	Boat Licence (Australian)
Medicare Card	Student ID Card (adult) (Australian)
Drivers Licence (Foreign) / (International)	Tax Assessment Notice (Australian) (< 12 months old)
Gun Licence (Australian)	Security Agent Licence

Category 4 – Non-Personal (List below as per relevant Membership application type)

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OFFICE USE ONLY

PCU Staff accepting & verifying information:

OP ID:

Name:

Date: